



# Hampton Parish Council

Making it happen for the Parish of Hampton Hargate and Vale

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Office Hours: Monday to Friday 9:30am to 3:30pm – there is an answerphone service when the office is not manned due to meetings etc.

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## Minutes of the meeting of the Full Council, held at 19:00. Thursday 5<sup>th</sup> October 2017 at the Tesco Community Meeting Room, Serpentine Green

Members: 8 Quorum: 5

The meeting was open to the public and press.

Present: Cllrs Amps, Dearden, Leonard, Patel, and Wiggin & Clerk Jodie Aston

<b>125/10-2017</b>	<b>Election of Chairman</b> To receive nominations and to vote on the election of a Chairman. Chairman to sign Acceptance of Office and take their place to chair the meeting.
<b>Resolved</b>	Cllr Patel was voted in to chair the Full Council meeting. Cllr Toynton-Ward, as vice chair will become Chair upon her return.
<b>126/10-2017</b>	<b>To receive and consider the approval of apologies for absence.</b>  Apologies were received and accepted from Cllr Toynton-Ward Cllr Guyton Cllr Pratt.
<b>127/10-2017</b>	<b>To receive letters of resignation from Marion Sharp Darren Bisby-Boyd Chas Ryan.</b>  Letters of resignations were received and accepted. The elections officer has been notified of the resignations and the process is underway to recruit more councillors.
<b>128/10-2017</b>	<b>Declarations of Disclosable Pecuniary Interest.</b>  None declared.

Signed..... Chairman

<b>129/10-2017</b>	<p><b>Public Forum</b></p> <p><b>Standing orders were suspended at 19:08.</b></p> <p>Member of the public wished to voice concerns regarding the speeding of vehicles on Eagle way (outlined in the traffic report featured in planning permission <b>17/01671/HHFUL</b>) and the lighting around Serpentine Green shopping centre rear entrance.</p> <p>Clerk will contact member of public to address traffic concerns.</p> <p>CLlr Dearden to meet with Serpentine Green manager regarding lighting issues.</p> <p><b>Standing orders were reconvened at 19:22</b></p>
<b>130/10-2017</b>	<p><b>Minutes of the Meeting of the Parish Council held on Thursday 7<sup>th</sup> September 2017</b></p> <p>It was proposed by Cllr Leonard, seconded by Cllr Wiggin and carried the minutes of the meeting held on Thursday 7<sup>th</sup> September 2017 be adopted</p>
<b>131/10-2017</b>	<p><b>To receive a verbal report from Josie Stone Vivacity</b></p> <p>It was welcomed that Peterborough Presents would continue onto phase 2 in January to hold art and cultural events in Hampton</p>
<b>Resolved</b>	Clerk to offer assistance to Peterborough Presents with regards to accessing funding, grants and locations for future events.
<b>132/10-2017</b>	<p><b>YMCA Funding Proposal</b></p> <p>Members to discuss if the YMCA youth project is viable and a good expenditure for the Hampton residents. YMCA require £20,000 a year for 3 years from the Parish Council to part finance the £60,000 amount needed to run the project.</p>
<b>132.1</b>	Notes carried forward from the Finance & General meeting received.
<b>132.2</b>	<p>To consider the requested £20,000 amount per year to the YMCA for a youth project, the overall sum needed was £60,000 per annum. Members agreed to £10,000 in payments throughout the year rather than a lump sum would be given to the YMCA to carry out its youth project dependent upon the following:</p> <ul style="list-style-type: none"> <li>❖ That the YMCA and the subsequent youth project would be willing to carry out activities in the community to align with the community payback scheme.</li> <li>❖ That evidence is provided of other funding or grants that have been sourced to equal the total amount of £60,000 required by the YMCA.</li> <li>❖ That reviews on the impact and benefits to Hampton residents be carried out periodically.</li> </ul>
<b>133/10-2017</b>	<b>CPRE Membership &amp; Training</b>
<b>133.1</b>	Report regarding membership options received and accepted.
<b>133.2</b>	To agree to the recommendation that membership is not required Authorise clerk to make a payment for the training course.
<b>Resolved</b>	Council agreed that CPRE membership was not required and payment made to CPRE for up to two members to attend the planning training.
<b>134/10-2017</b>	<p><b>CSK Remembrance Day Request</b></p> <p>To agree with the £200.00 grant for the annual Remembrance Day services under s137.</p>
<b>Resolved</b>	<b>Council agreed to the request.</b>

<b>135/10-2017</b>	<b>Planning</b> The council reviewed the following application																																																																				
<b>17/01759/REM</b>	No objection was made																																																																				
<b>136/10-2017</b>	<b>Quarterly Budget Report, year to date</b>																																																																				
<b>136.1</b>	Quarterly report received and accepted.																																																																				
<b>136.2</b>	Clerk to contact the City Council regarding anticipated precept changes, to include approximate figures for including possible future funding of projects and the increase in residencies since the previous precept.																																																																				
<b>137/10-2017</b>	<p><b>Approval of Accounts</b> Council reviewed and approved the following expenditure. Due to delays with the banking mandate all payments except <b>JA00009</b> are cheque payments</p> <table border="1"> <thead> <tr> <th>Reference</th> <th>Date to be paid</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>JA00001</td> <td>09/10/2017</td> <td>Hampton Gazette</td> <td>£150.00</td> </tr> <tr> <td>JA00002</td> <td>-----</td> <td>BT Bill – Cancelled – Due to credit on account</td> <td>£0.00</td> </tr> <tr> <td>JA00003</td> <td>09/10/2017</td> <td>Enterprise - Lengthsman</td> <td>£4411.27</td> </tr> <tr> <td>JA00004</td> <td>09/10/2017</td> <td>Anglian Water HV Allotment</td> <td>£193.21</td> </tr> <tr> <td>JA00005</td> <td>09/10/2017</td> <td>Society of Legal Clerks – Annual Fee</td> <td>£48.00</td> </tr> <tr> <td>JA00006</td> <td>09/10/2017</td> <td>HVCA – Room Hire</td> <td>£792.00</td> </tr> <tr> <td>JA00007</td> <td>09/10/2017</td> <td>Jodie Aston – Wages - September</td> <td>£1339.89</td> </tr> <tr> <td>JA00008</td> <td>09/10/2017</td> <td>Jodie Aston – Wages – August</td> <td>£72.97</td> </tr> <tr> <td>JA00009</td> <td>09/10/2017</td> <td>NEST – Pension Contributions</td> <td>£19.64</td> </tr> <tr> <td>JA00010</td> <td>09/10/2017</td> <td>HMRC – Tax &amp; NI</td> <td>£309.64</td> </tr> <tr> <td>JA00011</td> <td>09/10/2017</td> <td>Gemma Cade - Wages</td> <td>£411.83</td> </tr> <tr> <td>JA00012</td> <td>09/10/2017</td> <td>Gemma Cade 1&amp;1 Website</td> <td>£11.99</td> </tr> <tr> <td>JA00013</td> <td>09/10/2017</td> <td>Wallbanger Ltd</td> <td>£1410.00</td> </tr> <tr> <td>JA00014</td> <td>09/10/2017</td> <td>Currys Laptop F&amp;GP 88/09-2017 Payment delayed till November 2017</td> <td>£349.98</td> </tr> <tr> <td>JA00015</td> <td>09/10/2017</td> <td>CPRE Planning training</td> <td>£40.00</td> </tr> <tr> <td>JA00016</td> <td>09/10/2017</td> <td>CSK Remembrance Day</td> <td>£200.00</td> </tr> </tbody> </table>	Reference	Date to be paid	Item	Amount	JA00001	09/10/2017	Hampton Gazette	£150.00	JA00002	-----	BT Bill – Cancelled – Due to credit on account	£0.00	JA00003	09/10/2017	Enterprise - Lengthsman	£4411.27	JA00004	09/10/2017	Anglian Water HV Allotment	£193.21	JA00005	09/10/2017	Society of Legal Clerks – Annual Fee	£48.00	JA00006	09/10/2017	HVCA – Room Hire	£792.00	JA00007	09/10/2017	Jodie Aston – Wages - September	£1339.89	JA00008	09/10/2017	Jodie Aston – Wages – August	£72.97	JA00009	09/10/2017	NEST – Pension Contributions	£19.64	JA00010	09/10/2017	HMRC – Tax & NI	£309.64	JA00011	09/10/2017	Gemma Cade - Wages	£411.83	JA00012	09/10/2017	Gemma Cade 1&1 Website	£11.99	JA00013	09/10/2017	Wallbanger Ltd	£1410.00	JA00014	09/10/2017	Currys Laptop F&GP 88/09-2017 Payment delayed till November 2017	£349.98	JA00015	09/10/2017	CPRE Planning training	£40.00	JA00016	09/10/2017	CSK Remembrance Day	£200.00
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<b>138/10-2017</b>	<b>Local Council Award Scheme &amp; Policy and Procedure Review</b>																																																																				
<b>138.1</b>	To receive written report from A. Benfield.																																																																				
<b>Resolved</b>	Report received and noted.																																																																				
<b>138.2</b>	To confirm intention to apply for Local Council Award Scheme – Foundation Level and to actively work to achieving this in the next 6 months																																																																				
<b>Resolved</b>	Members agreed that the council should work towards this, the clerk will gain further clarification on the membership fees.																																																																				
<b>138.3</b>	To adopt all draft policies and procedures referred to in the report as soon as practicably possible.																																																																				
<b>Resolved</b>	All documents to be implemented as soon as possible except for the:																																																																				

	<ul style="list-style-type: none"> <li>❖ Staff Handbook</li> <li>❖ Unreasonable complaints procedures</li> <li>❖ Member officer protocol</li> </ul> <p>These documents will be discussed in the next available meeting, after members have fully reviewed the documents. The staff handbook will be reviewed within the next HR committee meeting.</p>
<p><b>The full meeting was adjourned at 21:05 due to Cllr Amps unable to stay in the meeting.</b></p>	
<p><b>139/10-2017</b></p>	<p>Clerks Report Not discussed.</p>
<p><b>Close of Meeting 21:05</b></p>	