



Making it happen for the Parish of Hampton Hargate and Vale

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Office Hours: Monday to Friday 9:30am to 3:30pm – there is an answerphone service when the office is not manned due to meetings etc.

Minutes of the meeting of the Finance and General Purposes Committee held at 19:30 on Tuesday 19th September 2017 at the Tesco Community Meeting Room, Serpentine Green

Members: 6 Quorum: 3

The meeting was open to the public and press.

Present: Cllrs Amps, Leonard, Patel, Pratt, Toynton-Ward and Wiggin & Clerk Jodie Aston.

84/09 – 2017	Health & Safety Information	
85/09-2017	To receive and consider the approval of apologies for absence. No Apologies were received.	
86/09- 2017	Declarations of Disclosable Pecuniary Interest None declared	
87/09-2017	Public Forum The Chair suspended Standing Orders at 19:39 There were two members of the public, representing planning application 17/01671/HHFUL, matters regarding the full traffic assessment, parking and access were clarified. The Chair reconvened the meeting at 19:53	
88/09-2017	Office Equipment: Members received a report from the clerk detailing research carried out into options for laptop, software and IT support. Members commented that the report was welcomed and comprehensive in its details. Following a brief discussion, it was decided that;	
RESOLVED:	88.1	A HP 15-bw066sa at a cost of £349.99 be purchased from Currys for use of the Clerk in meetings and at other times as required
RECOMMEND	88.2	That GreenCity Solutions be appointed at a cost of £15 per month to provide IT support including anti-virus software.

89/09-2017	YMCA Proposal: Members received a presentation from Lisa Mclean regarding a funding application for a youth project. Also present was Serpentine Green Manager, David Wait to clarify the location of the youth club.
Discussion points raised by members	
Future location issues regarding the new development	It was clarified by Mr Wait, that provisions would be made by Serpentine Green to ensure that the youth club had a temporary location during the redevelopment. This would most likely to be a portacabin within Serpentine Green.
Members asked if Hampton Parish Council were expected to provide the full investment.	It was explained that an investment of £20,000 per year was needed initially to allow the project to become viable and other grants to be applied for, such as the Big lottery fund.
Members asked if this project would become used by residents of other areas.	Ms Mclean suggested that although residents of other areas may use the services, the YMCA would be specifically targeting schools and individuals in the Hampton area, it was also discussed that other residents who may also come to Hampton and partake in Anti-social behaviour may also attend the youth scheme and so this would be of an additional benefit to the area. It was suggested that a postcode could be taken from the youth upon signing in to the youth club to monitor this and to ensure that Hampton residents are directly benefiting from this scheme.
Members asked how many youths were expected to attend the youth club.	The YMCA aim, which they state is realistic based upon other youth groups in similar areas, is for 48 young people per week to attend this project, however places available are unlimited.
RESOLVED:	Members agreed to take this matter to full council for further discussion.
90/09-2017	Council Health Check: Members received verbal report from A. Benfield regarding the current Standing Orders, financial regulations and Transparency act with a view to how best to update and implement the changes needed to meet the Local Council Award Scheme standard.

RESOLVED:	Standing Orders Members agreed that a working party to be formed to amend and update the Standing Orders, with a review of this in January 2018.
RESOLVED:	Financial Regulations Members agreed that A. Benfield and the Clerk to fully update and implement the Financial regulations. Council to receive an update on this in Octobers full council meeting.
RESOLVED:	Transparency Act It was agreed that the clerk will update the Website to implement good practise measures regarding the Transparency Act. Council to receive an update on this in Octobers full council meeting.
91/09-2017	Planning: Members reviewed the following applications:
17/01671/HHFUL	No objection was made
17/01729/HHFUL	No objection was made
17/01673/FUL	Council had no objection to this application, however members recommended that the 45-60-minute parking time restriction applies to visitors within the compound.
92/09-2017	Information to be noted:
Hampton Parish Council Facebook Page Cllr Wiggin provided an update on the Parish council Facebook page, it was stated that this page is in the final testing stages and asked that members to become familiar with the page. It was also noted that this page is specifically for information only rather than a public forum.	
RESOLVED:	A full update will be provided at the Full Council meeting in October 2017, with a proposed live date shortly after this.
Police and Crime Commissioner Conference: It was agreed that the clerk will attend the PCC conference for Parish councils. Members asked that the clerk raise the following issues: PSCO visibility in Hampton. Clarification on the Hampton Police station usage The power to fund PSCSO's and its implications. The reinstatement of Police panel meetings. The under reporting of crime due to inefficiencies of the Police 101 system.	
RESOLVED:	The clerk will report to council the discussions raised and clarification on the above matters.
93/09-2017	Chairman Discussed future meetings. Meeting of full parish council on Thursday 5 th October 2017 at the Tesco community meeting room, Hampton. Commencing at 19:00.

	<p><i>Clerk to email members to check availability of councillor's.</i></p> <p>Allotments Sub-Committee Tuesday 10th October 2017 at the Tesco community meeting room, Hampton. Commencing at 19:00.</p> <p>If required the next meeting of the Finance and General-Purpose Committee will take place on Tuesday 17th October 2017 at the Tesco community meeting room, Hampton. Commencing at 19:00.</p>
94/09-2017	Close of Meeting 21:25