



Hampton Parish Council

Making it happen for the Parish of Hampton Hargate and Vale

Parish Office, Hampton Vale Community Centre, 1 Stewartby Avenue, Hampton Vale, Peterborough, PE7 8LS
Tel: 07391 497561 E-mail: deputyclerk@hamptonpc.org.uk Web: www.hamptonpc.org.uk

Office Hours: Monday to Friday 9am to 1pm – there is an answerphone service when the office is not manned due to meetings etc.
Clerk: Ms K Day

Minutes of the meeting of the Allotments Sub-Committee held at 7.00pm on Tuesday 20 December 2016 at the Hampton Vale Community Centre, Hampton Vale, Peterborough.

Members: 9 Quorum: 3 **The meeting was open to the public and press.**
Present: Cllr Sharp, Cheryl Riotto HVCAG Chair, Nikki Clifton HVCAG Secretary, Roy Chilcot HHCAG Rep.

19/12-2016	Health and Safety Information The Chair provided Health and Safety information regarding the venue.
20/12-2016	To receive and consider the approval of apologies for absence Apologies were received and accepted from Cllrs Amps, Patel, Pratt and Toynton-Ward and Nicola Foot and Lewis Hunter, HHCAG Association Members.
21/12-2016	Public Forum There were no members of the public present
22/12-2016	Hampton Hargate Community Allotment Garden Association Update HHCAG Association Chair was not present to deliver a report.
23/12-2016	Hampton Vale Community Allotment Garden Association Update Cheryl Riotto, HVCAG Association Chair reported that: <ul style="list-style-type: none">• Unfortunately, 4 plots had failed for a third time at the last inspection and had to be asked to leave, meaning they have 6 vacant plots as well as 3 flooded.• They are close to completing the work on converted plots 22 and 40 to community plots. Any more donations, especially of bark chippings would be greatly appreciated.• Damage had been done to the external fence by workmen on the CALA Homes site – reported 2 weeks ago, no change – Deputy Clerk resolved to contact CALA direct to arrange repairs.
24/12-2016	Items Received – For Information The Deputy clerk confirmed that 3 emails had been received from Plot Holders at Vale, giving notice to end their tenancy, this was confirmed with Nikki Clifton, HVCAG Secretary as correct. Items Received – For Action The Deputy Clerk reported that there were no items received for action
25/12-2016	Allotment Rent Review 2018 Members forward the suggestion that a Poll of other Allotment sites in the area be taken, to assist members in the rent review for 2018. It was also put forward that concessions may be considered for Pensioners and/or the unemployed.
26/12-2016	Allotment Documentation Review After a lengthy discussion and full review of the updated Allotment Tenancy Agreement, members agreed the revised wording, to be put forward to Hampton Parish Council at the next Full council meeting.
27/12-2016	Items for Future Agendas Members put forward the following suggestions: Risk Assessments Full and thorough update from both HHCAG and HVCAG on all current members/plots
28/12-2016	Date of Next Meeting Members agreed Tuesday 7 th February 2017 as the next meeting date.
29/12-2016	Meeting Closed at 8:30pm