



# Hampton Parish Council

Making it happen for the Parish of Hampton Hargate and Vale

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Office Hours: Monday to Friday 9.30am to 3.30pm – there is an answerphone service when the office is not manned due to meetings etc.  
Parish Clerk: Miss J. Aston

NOTICE OF MEETING      Meeting of the Finance & General-Purpose Committee

TIME                              **7.15pm**

DATE                              Thursday 20<sup>th</sup> February 2018

VENUE                             Tesco Community Meeting Room, Serpentine Green

**Present: Councillors Howard, Kenedler, Patel (Meeting Chair), Toynton-Ward & Wiggin.**

Members: 9 Quorum: 3

Meeting was open to the public and press

AGENDA 19:15	
119/02-2018	<b>To receive and consider the approval of apologies for absence.</b> Apologies received from Cllr Leonard, Stow and late apologies received from Cllr Pratt
120/02-2018	<b>Declarations of Disclosable Pecuniary Interest.</b>
121/02-2018	<b>Public Forum (15 Minutes)</b> Resident would like to make a statement regarding the PCC website regarding HMO's. PCC is required to maintain a public register of HMO licenses registered – which is not currently up to date. Clerk to discuss this with PCC and if this could be listed under Wards, and if parking could be included onto the standards requirement. Possible local MP involvement.
122/02-2018	<b>Minutes of the F &amp; GP Committee held on Tuesday 21<sup>st</sup> November 2017</b> Members to approve the minutes of the Finance and General-purpose committee held on Tuesday 21 <sup>st</sup> November 2017. Proposed by Cllr Wiggin & Seconded by Cllr Toynton-Ward.
123/02-2018	<b>Presentation by Mr Dadge &amp; Mr McDonald (20 Mins)</b> Representatives from Barker Storey Matthews will be presenting the changes to planning application <b>7/02443/REM - TC23, EAGLE WAY.</b>

Signed ..... Chair

	<p>Presentation discusses that the building itself has not changed – Parking has increased by 1 space.  Less balconies facing St Edmunds walk.  Boundary between St Edmunds walk is owned by Bovis and negotiations in place to take over this.  Members proposed that the road should be one-way traffic only and that parking along footpath will become problematic.  BSM to advise their client that when selling the properties, it will be clear on the contract that 1-bedroom properties will only have 1 parking space.</p>
124/02-2018	<p><b>Article 4/ HMO's Peterborough (20 Mins)</b>  Deferred until the March Full Council Meeting</p>
125/02-2018	<p><b>Hampton Enforcement Officer – Update</b>  Updated contract provided by Rob Hill removed the PES powers to stop inappropriate cycling and added that the PES can enforce housing legislation and Anti-Social Behaviour legislations</p> <p>HPC would like to see specific contracted hours listed and the clarification of “Extended Periods”. HPC require that if the PES officer is absent for more than 1 day, then service shall be provided.  Shift pattern to be shared with Clerk.  How contactable will the PES Officer be and the approximate turn-around time for dealing with incidents.  Enquiries and complaints to be dealt with by clerk.  Clerk and PES to partnership working.  Clerk to meet with Rob Hill</p>
126/02-2018	<p><b>Councillor Retirement/ Resignation Gift Policy (Draft) (5 Mins)</b>  Clerk presented a draft copy of the Councillor gifting policy, to present this for approval ahead of March's full council meeting.  Proposed by Cllr Toynton-Ward and Seconded by Cllr Wiggin.</p>
127/02-2018	<p><b>Hampton Parish Council – Annual General Meeting &amp; Community Event (15 Mins)</b>  Members discussed the location and any other matters regarding the Parish Council Annual meeting of Electorate.</p> <p>Members agreed that a Hampton Excellence award scheme could be held at the AGM and that members of the Public to provide nominations  If any costs incurred could be included under the AGM budget of £500.00  Details of the Annual meeting of the Electorate  To be held on the 15<sup>th</sup> May 19.30 at the Tesco Community Room at Serpentine Green.  Clerk to make a list of potential guest speakers.  Will be discussed at the next Full Council meeting in March for approval.</p>

Signed ..... Chair

128/02-2018	<p><b>Hampton Parish Council Website (10 Mins)</b></p> <p>Members asked that a History of the Parish council along with a list of all former councillors be uploaded to the website.  <i>Clerk to research full lists of former Councillors.</i></p>
129/02-2018	<p><b>Planning application (10 mins)</b></p> <p>Members viewed the following applications.</p> <p><b>18/00103/DISCHG</b>  Discharge of conditions C3 (Materials), C10 (Store car park) and C13 (Construction management plan) of Planning Permission 17/01673/FUL   Tranche TC9(d) Eagle Way Hampton Centre</p> <p><a href="https://planpa.peterborough.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=P2OX14MLH9N00">https://planpa.peterborough.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=P2OX14MLH9N00</a></p> <p>Specific interest: Parking  <a href="http://plandocs.peterborough.gov.uk/NorthgatePublicDocs/01138942.pdf">http://plandocs.peterborough.gov.uk/NorthgatePublicDocs/01138942.pdf</a></p> <p>Comments Made: Should be using a service road (Hampton Avenue) rather than Clayburn Road – esp. due to the school/college being close by. Wheel and chassis cleaning – This needs to be enforced and monitored. Enforcement of Construction parking – Enforcement officer to monitor situation.</p>
130/02-2019	<p><b>Hampton Notice Boards (5 Mins)</b></p> <p>O&amp;H stated that the noticeboards were serviced once as a gesture of goodwill, however any further costs will need to be met by the council. Members decided to utilise the Parish office and Serpentine Green notice boards to display meeting agendas.  Proposed by Cllr Toynton-Ward and Seconded by Cllr Wiggin.</p>
<b>Close of Meeting 21:15</b>	

Signed ..... Chair