



Parish Office, Hampton Vale Community Centre, 1 Stewartby Avenue, Hampton Vale, Peterborough, PE7 8NJ
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Office Hours: Monday to Friday 9.30am to 3.30pm – there is an answerphone service when the office is not manned due to meetings etc.
 Parish Clerk: Miss J. Aston

Present: Clls Dearden, Guyton, Howard, Kenedler, O’Sullivan, Patel, Ramos, Stow, Toynton-Ward & Wiggin.

Ward Cllr Cereste, Nick Harding, Rob Hill & Clerk J. Aston

Thursday 8th February 2018

19:00 Tesco Community Room, Serpentine Green.

Members: 14 Quorum:5

This meeting was open to the press and public

AGENDA 19:03	
177/02-2018	To receive and consider the approval of apologies for absence
	Apologies received from Cllrs. Garfield, Leonard & Pratt
178/02-2018	Declarations of Disclosable Pecuniary Interest
	No Declarations of Disclosable Pecuniary Interest were disclosed
179/02-2018	Public Forum
	Member of the public suggested interest in the HMO license speaker Cllr Cereste stated that the Council is putting pressure on developers to bring roads up to acceptable standard for road adoption by PCC. Update on this to be heard at the consultation on 23 rd February.
180/02-2018	Minutes of the Meeting of the Parish Council held on Thursday 11th January 2018
	To approve the minutes of the full council held on Thursday 11 th January 2018 (circulated). Approved by Cllr Wiggin seconded by Cllr Patel
181/02-2018	Verbal Presentation by Rob Hill (20 Mins)

	<p>Rob Hill provided members of Council with a preliminary legal contract; outlining their responsibilities of the Peterborough Prevention and Enforcement Service (PES). Members to take this contract to the F&GP 20th February 2018.</p> <p>Chair suggested the inclusion of hours of PES Officer</p> <p>Which Road Traffic Laws & Regulations</p> <p>Inappropriate cycling – to be defined further in Hampton.</p> <p>Cllr Kenedler asked regarding the continuity of the PES Service during sick/holiday leave</p> <p>Cllr Patel asked for clarification on the environmental/traffic fines</p> <p>Cllr Patel – The working hours of the PES on a shift pattern, if the training of PES will be included into their contracted HPC hours, and that the contract be amended if issues are raised during periodical reviews</p> <p>Cllr Guyton asked about the PES officers safety as a lone worker – Officers will be trained and have resources available to carry out safe lone working.</p>
<p>182/02-2018</p>	<p>Verbal Presentation by Nick Harding (20 mins)</p> <p>Nick Harding provided a verbal report regarding Article 4 and Houses of Multi-Occupancy.</p> <ul style="list-style-type: none"> • The basic premises of the planning aspects of HMO’s • Government planning laws have now categorised planning applications of land uses. Can swop one planning usage to another of a similar category. • Housing: C3 Normal residential, C4 Small scale HMO – occupied by 3-6 persons, sharing amenities and sui generis HMO of more than 6 people sharing amenities. <p>Government can remove/restrict C4 with an Article 4 direction; however, it cannot reverse actions already made and owners still must apply for planning permission in the event of an Article 4 direction. Planning will identify if there’s any evidence of harm taking place from the change of usage.</p> <p>Planning department will need to research by identifying the HMO’s and discuss any consequences that may be felt by the issuance of an article 4 direction. (ie University lodgings, effects of Employment), any restrictions introduced are resource intensive.</p> <p><u>Hampton Specific Issue</u> issues of parking spaces and parking stress. If applications were based upon parking spaces, that Hampton would be at as a disadvantage as parking spaces are kept to the minimum within the area.</p> <p>Chair discussed the impact of HMO’s on Hampton as a community – not well kept, increase of litter and parking issues.</p> <p>Cllr Patel – asked about the parking requirements for small scale HMO – and if a minimum permitted parking space be required for HMO approval.</p> <p>Rob Hill, offered that as of April 2018 all HMO’s will be licensed and subject to mandates.</p> <p>Cllr Cereste – Offered that there are further powers subject to consultation to offer selective licensing and requirement that every HMO be registered.</p> <p>Cllr Kenedler – added that the Article 4 legislation would be a useful resource that the council are underusing</p> <p>Clerk to invite City Cllrs to F&GP (20th February 2018) to discuss further action regarding HMO</p> <p>There are currently no article 4 directions in Peterborough.</p>

183/02-2018	<p>Councillor Gifts upon retirement or resignation (10 Mins)</p> <p>Cllr Kenedler has raised the issue that gifts should be provided to Councillors upon them leaving. Chair has responded stating that due to previous issues surrounding gift giving she has not authorised gifts, without a discussion with members first.</p> <p>Members agreed that this issue needs to be consistent and set in a Hampton Parish Council policy document. Clerks research suggests that if Councils do give gifts to former Councillors it is usually after 1 term (4 Years). Members agreed to a term of 4 Years' service.</p> <p>016.1 Clerk to source badges/pins 016.2 Clerk to research previous records of Councillors to ascertain those councillors who have served longer than 4 years, dating back to 2013. 016.3 Every member to receive a thank you letter issued by the clerk. 016.4 Clerk to draft a policy document for Councillor service gifts</p>
184/02-2018	<p>Planning Permissions. (30 mins) <i>Could Council please become familiar with these plans prior to the meeting.</i></p> <p>Members to review the following application:</p> <p>https://planpa.peterborough.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P1AWXSMLGX C00</p> <p>file:///E:/Transport%20Plan%20.pdf</p> <p>Location: Tranche TC23 Eagle Way Hampton Centre Peterborough Application Validated: Wed 17 Jan 2018 Proposal: Reserved matters approval relating to access, appearance, landscaping, layout and scale for the construction of 75 apartments and retail units (A3/A4 restaurant, cafe and public house) with associated parking, manoeuvring and landscaped areas, pursuant to 91/P0556</p> <p>This application was previously permitted in 2017 for 62 apartments and restaurant/cafe space and provided 104 car parking spaces, with 95 car parking spaces for residential and 9 parking spaces for staff of the restaurant and café units. The current application has increased to 75 apartments with a proposed car parking provision of 105 car parking spaces.</p> <p>Full Council vote: <u>Unanimous Decision</u> to proceed with the decision to call this application before the planning committee, as members are dissatisfied with the amount of parking offered.</p> <p>Main Issue Inadequate Parking Cited other Issues:</p> <ul style="list-style-type: none"> • There are outstanding concerns from St Edmunds court residents about privacy, some residents cannot close windows themselves due to disabilities and caring requirements • The drainage review doesn't

	<p>appear to have been updated since the original application</p> <ul style="list-style-type: none"> • The transport review mentions off-street parking bays around the site, but the survey done doesn't take into account the potential impact of 2 nearby sites where planning permission has been approved but not yet built (Co-Op and supported living flats between police and church) • Concerns about road infrastructure- St Edmunds Walk between Lakeview way and Braymere Road is not built wide enough to handle the extra traffic and Lakeview way from St Edmunds Walk to Four Chimneys Crescent is always solid parking one side and only one lane available for moving traffic • No progress on the developer buying the parcel of land on Braymere Road from Bovis to allow a path all the way along the front 																																																																	
185/02-2018	<p>Banking (15 Mins)</p> <p>020.1 Cambridge & Counties Account needs a new councillor to authorise actions on the account after the removal of previous councillors. Cllr Patel recommends that Cllr Wiggin be authorised onto the account.</p> <p>020.2 Members to agree to increase the Cambridge & Counties amount to £85,000 All in favour.</p> <p>020.3 Members agreed that key deposit returns can be made by BACS and can be authorised without Full Council. If the key is not returned, then these funds then do become public funds.</p>																																																																	
186/02-2018	<p>Approval of Accounts (10 Mins)</p> <p>Members to approve the payments for January – Feb 2018</p> <table border="1" data-bbox="379 1272 1385 1944"> <thead> <tr> <th>Reference</th> <th>Date to be Paid</th> <th>Item</th> <th>Method</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>JA00056</td> <td>12/02/2018</td> <td>Office 365 (Paid to J.Aston)</td> <td>BACS</td> <td>£113.76</td> </tr> <tr> <td>JA00057</td> <td>12/02/2018</td> <td>HVCA Rent</td> <td>BACS</td> <td>£756.00</td> </tr> <tr> <td>JA00058</td> <td>12/02/2018</td> <td>Lengthsmen</td> <td>BACS</td> <td>£4411.27</td> </tr> <tr> <td>JA00059</td> <td>12/02/2018</td> <td>Allotment Assoc.</td> <td>BACS</td> <td>£66.00</td> </tr> <tr> <td>JA00060</td> <td>12/02/2018</td> <td>BT Telephone</td> <td>BACS</td> <td>£35.28</td> </tr> <tr> <td>JA00061</td> <td>12/02/2018</td> <td>1&1 Internet (paid to J.Aston)</td> <td>BACS</td> <td>£15.58</td> </tr> <tr> <td>JA00062</td> <td>12/02/2018</td> <td>Memorial Bench</td> <td>BACS</td> <td>£1898.00</td> </tr> <tr> <td>JA00063</td> <td>12/02/2018</td> <td>HMRC</td> <td>BACS</td> <td>£232.44</td> </tr> <tr> <td>JA00064</td> <td></td> <td>NEST</td> <td>DD</td> <td>£19.64</td> </tr> <tr> <td>JA00065</td> <td>12/02/2018</td> <td>Wages (paid to J.Aston)</td> <td>BACS</td> <td>£1464.09</td> </tr> <tr> <td>JA00066</td> <td>12/02/2018</td> <td>Petty Cash (paid to J. Aston)</td> <td>BACS</td> <td>£91.25</td> </tr> <tr> <td colspan="4">TOTAL</td> <td>£9103.31</td> </tr> </tbody> </table>	Reference	Date to be Paid	Item	Method	Amount	JA00056	12/02/2018	Office 365 (Paid to J.Aston)	BACS	£113.76	JA00057	12/02/2018	HVCA Rent	BACS	£756.00	JA00058	12/02/2018	Lengthsmen	BACS	£4411.27	JA00059	12/02/2018	Allotment Assoc.	BACS	£66.00	JA00060	12/02/2018	BT Telephone	BACS	£35.28	JA00061	12/02/2018	1&1 Internet (paid to J.Aston)	BACS	£15.58	JA00062	12/02/2018	Memorial Bench	BACS	£1898.00	JA00063	12/02/2018	HMRC	BACS	£232.44	JA00064		NEST	DD	£19.64	JA00065	12/02/2018	Wages (paid to J.Aston)	BACS	£1464.09	JA00066	12/02/2018	Petty Cash (paid to J. Aston)	BACS	£91.25	TOTAL				£9103.31
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	<p>Returned Cheque for HV25 as they do not have a joint bank account JA00054 has been approved Cheque Number 100684 cancelled. BACS payment made to key holder.</p> <p>All accounts were approved by Cllr Patel and seconded by Cllr Wiggin.</p>
187/02-2018	<p>Clerks Report (10 Mins)</p> <p>Clerk action:</p> <p>To continue with the vehicle weight restriction for Hampton during the A1(m) closure.</p> <p>Clerk to book a place on the GDPR Regulations at a cost of £35.00</p> <p>Clerk to email ward councillors regarding attendance at future meetings.</p>
CLOSE OF MEETING 21.17	