



Hampton Parish Council

Making it happen for the Parish of Hampton Hargate and Vale

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Office Hours: Monday to Friday 9.30am to 3.30pm – there is an answerphone service when the office is not manned due to meetings etc.

Parish Clerk: Miss J. Aston

MINUTES OF MEETING	Meeting of the Full Council
TIME	7.00pm
DATE	Thursday 7 th December 2017
VENUE	Tesco Community Meeting Room, Serpentine Green

Members 14 : Quorum 5

This meeting was open to the press and public

AGENDA 19:05	
154/12-2017	To receive and consider the approval of apologies for absence. Cllrs Dearden, Guyton and Pratt send their apologies
155/12-2017	Declarations of Disclosable Pecuniary Interest. None declared
156/12-2017	Minutes of the Meeting of the Full Council held on Thursday 2nd November 2017 Members approved the minutes of the Meeting of the Full Council held on Thursday 2 nd November 2017. Proposed by Cllr Patel and Seconded by Cllr Leonard.
157/12-2017	Public Forum (15 Minutes) No members of the public wished to speak.
158/12-2017	Verbal presentation by Cllr Cereste and PCC head of enforcement.

Signed.....

Chairman

	<p>Presentation regarding the viability of operating an enforcement officer in the Hampton area.</p> <p>Rob Hill Verbal provided a verbal presentation regarding the potential contracting of an enforcement officer in the Hamptons. Peterborough City Council and Cambridgeshire Police force have introduced Community Safety Accreditation Scheme Powers to Peterborough which offers a delegation of certain powers, pertaining to the following: <i>Power to issue fixed penalty notices for cycling on a footpath</i> <i>Power to issue fixed penalty notices for graffiti and fly-posting</i> <i>Power to issue fixed penalty notices for littering</i></p>
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	<p><i>Power to require name and address for anti-social behaviour</i> <i>Power to require name and address for road traffic offences</i> <i>Power to require persons drinking in designated places to surrender alcohol</i></p> <p>Proposal – Full time Officer for Hamptons managed by PCC, £80.00 fine for breach of orders of which the Parish Council will receive 50% of the payment excluding parking tickets (S.55 road Regulations Act) – The Parish Council will not receive any recovered funds. Cost to Hampton Parish Council= HPC have been asked to contribute £25,000 per annum with PCC paying costs of around £10,000. This will be funded from HPC savings rather than additional precept payments for the trial period.</p> <p>Can cover unadopted roads – with public consultation. The Parish council will be consulted over hours and responsibilities. Holiday and Sickness leave covered. Will be uniformed Financial Targets will be discussed, and any Court costs incurred will be financed by PCC.</p> <p>All members of the Council were in favour of a twelve-month trial from April 2018 to April 2019.</p>
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159/12-2017	Discussion regarding Cllr sabbatical leave.
	<p>Cllr Guyton has requested a sabbatical period from Hampton Parish Council of up to six months.</p> <p>All members agreed to a 3-month sabbatical leave and this to be reviewed March 2018.</p>

160/12-2017	Amendment of Allotment tenancy agreement – for Council approval.
	<p>All members agreed to Mr Ash’s (HH allotment chair) request for amendment of a single sentence to 27.7 (e) be made “Once a plot has been forfeited the tenant must wait a minimum of 12 months before they can re-apply”.</p>

161/12-2017	Precept Final Agreement.
	161.1 Members received budget calculations for 2018/2019

Signed.....

Chairman

	161.2 Members approved a final precept annual payment of £97,000 Proposed by Cllr Patel and seconded by Cllr Wiggin.				
162/12-2017	Approval of Accounts				
	Action Required: Councillors reviewed and approved the expenditures detailed below.				
	Reference	Pay Date	Item	Method	Amount
	JA00030	11/12/2017	HCSA Grant	100683	£1900.00
	JA00031	11/12/2017	Petty Cash (Paid to JA)	BACS	£202.31
	JA00032	11/12/2017	Lengthsmen	BACS	£4411.27
	JA00033	11/12/2017	Rialtas Trg	BACS	£599.76
	JA00034	11/12/2017	Rialtas – Allotment Annual payment	BACS	£139.20
	JA00035	11/12/2017	Defibrillator Payment	BACS	£2241.60

	JA00036	11/12/2017	Wages (Paid to JA)	BACS	£1464.09
	JA00037	11/12/2017	HMRC	BACS	232.44
	JA00038	11/12/2017	NEST	DD	£19.64
	JA00039	11/12/2017	Playmats – Grant (Paid to JA)	BACS	£171.74
	JA00040	11/12/2017	1&1 Internet (Paid to JA)	BACS	£38.34
	JA00041	11/12/2017	BT Telephone	BACS	£35.35
	JA00042	11/12/2017	HVCC Rent	BACS	£792.00
	JA00043	11/12/2017	HV Key Deposit x2	100681-82	£50.00
	TOTAL				£12,297.74

163/12-2017	Planning Applications				
	None received				

164/12-2017	Proposed closure of Norwich and Peterborough bank in Serpentine Green.				
	<p>164.1 Cllr Wiggin to present a verbal report regarding the closure of banking facilities in Serpentine Green.</p> <p>The closure is part of a nationwide closure of branches and therefore there is little that can be done.</p> <p>Action to be taken by the Clerk:</p> <p>Clerk to contact Serpentine Green manager David Wait once plans for the centre upgrade have been confirmed, regarding new banking facilities.</p>				

165/12-2017	A1(M) Major Maintenance: Junction 17 – Junction 16 Southbound, repair works.				
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Signed.....

Chairman

	This meeting was cancelled due to adverse weather conditions. Clerk to attend rescheduled meeting on the 8 th January 2018.
166/12-2017	<p>Co-option of Councillors onto committees and Sub-committees</p> <p>The following Councillors have co-opted onto the following committees.</p> <p><u>Finance & General-Purpose Committee</u> Cllr Howard Cllr Kenedler Cllr Stow</p> <p><u>Human Resources Committee</u> Cllr Garfield</p> <p><u>Allotments Sub-Committee - Current Members</u> Cllr Wiggin Cllr Howard</p> <p><u>Parish Council representatives for the Peterborough City Council's Parish Liaison Group</u> Cllr Leonard Cllr Kenedler Cllr Howard</p> <p><u>Parish Council Representatives for the Hampton Community Panel</u> Cllr Garfield Cllr Leonard Cllr Duncan</p>
167/12-2017	Clerks Report
CLOSE OF MEETING 21:00	

Signed.....

Chairman